

**SECRET**

**FILE** QYM(MAG)

DD/S 71-3384

7 SEP 1971

**MEMORANDUM FOR:** Executive Director -Comptroller

**SUBJECT :** Management Advisory Group (Replacement of  
[redacted] GS-13, Support Officer,  
Representing 36-40 Age Group)

**REFERENCE :** Memo dtd 25 Sept 69 frm Co-chairmen/MAG to  
Ex Dir -Compt, subj: Replacement Schedule  
for MAG Members

1. This memorandum contains a recommendation for your approval. This recommendation is contained in paragraph 4.

2. In accordance with the rotation schedule cited in referent memorandum, I am nominating [redacted] GS-14, Finance Careerist, currently serving as a Program Analyst in the Office of Planning, Programming and Budgeting. He will be 39 years of age on 30 September 1971.

3. A biographic profile is attached for your review. By way of summary, [redacted] entered on duty with the Agency as a GS-11 Finance Officer in July 1963. His formal education includes a BS degree (Business Administration) from Virginia Polytechnical Institute and a MBA degree from the University of Delaware. In 1966 the Virginia State Board of Accountancy accepted him as a Certified Public Accountant. [redacted] Agency Finance experience includes a foreign field tour [redacted] [redacted] From February to May 1971 he attended the Program for Management Development at Harvard. [redacted] is also a graduate of the Agency's Midcareer Executive Development Course. He was promoted to GS-14 in February 1971. I am confident that [redacted] has the background to make a significant contribution to the efforts of the Management Advisory Group.

**GROUP 1**  
Excluded from automatic  
downgrading and  
declassification

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-2-

25X1 4. It is recommended that [ ] be approved as the  
25X1 replacement for [ ]

(signed) John W. Coffey

**John W. Coffey**  
**Deputy Director**  
**for Support**

**Attachment**

**APPROVED:**

51  
**Executive Director-Comptroller**

22 Sept 71  
**Date**

**Distribution:**

**Orig - to be ret to DDS/CMO**

**1 - Ex Dir-Compt**

**1 - ER**

**1 - EA/Ex Dir**

**1 - DD/S chrono**

**1 - DD/S subj w/h wo/act**

25X1 **ACMO/DDS** [ ] **pao (27 Aug 71)**

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STAT

23 September 71

[redacted]

STAT

[redacted] came by. He said that the "MAG replacement paper" was en route to us and he wanted to suggest that the individual be alerted to the fact that he has been designated as a representative before OS contacts him re clearances.

STAT

I told [redacted] I would locate the paper, add this note, and give it to you. The approved paper apparently has not yet arrived but the attached was being held in the Registry pending receipt of approval.

I'm really not positive this is what Mr. [redacted] was referring to. Could there be another paper? What do you think?

p.

*This is  
Pam's paper  
Jes.  
P*

*Advised HGM  
on 9-23-71  
sk will notify  
P*

RETURN TO DOTTIE HOLD

[redacted]

STAT